



Stores Ordering

Pathlab would like to apologise for the frustration with delays in receiving orders that were sent via fax since we've been in our new building. We appreciate your patience as we persevere in finding a working solution.

To resolve these recent issues, Pathlab Bay of Plenty are now asking all order forms to be sent via email to ensure they are received at our end. The email will be monitored by our Purchasing/Stores team who will be able to respond to queries and send out your stores in a timely manner.

Process:

- Send Stores requests to this dedicated Pathlab Bay of Plenty email address storesbop@pathlab.co.nz
- Subject line to read **'Stores Order'**
- **Attach the completed and scanned Laboratory Supplies Order form available on our [website](#)**
[Navigation] pathlab.co.nz >Clinicians > Clinical Information > Order Laboratory Supplies

An alternative option is to place the completed Stock Order Form in the chilly bin to be sent via the courier system.

If you have any stores ordering queries, please contact:

Vicki Clayton
Purchasing Manager
Pathlab
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